

IWCL

Board Meeting Minutes

Date: 1 June 2026

Attendance

Present	Birgid Giorgetti, Oana Stan, Maura Koopman, Iris Frowein, Elizabet Ak
Excused	Andrea Never, Sharon Parlette

1. Opening of the Meeting

The meeting was opened at 09:40.

2. Connect & Care Program

Oana noted that the club needs to protect itself in case any issues arise while volunteers are helping people in need.

Birgid reported that she has created a simple form with 4 questions just to know more about the volunteers which they have to sign that they will respect the privacy of the person receiving help. Only 3 of the 10 members who had signed up for the program have sent back the signed form.

Maura suggested that insurance should be considered.

Action:

1. Birgid will check with the insurance company about responsibility and liability. *Added after the meeting: No insurance is needed. In Switzerland an accident caused by the driver is covered by the medical or accident assurance (infortunio).*

3. Advertising Policy

Oana asked whether the same advertising rules that apply to the newsletter should also apply to club groups.

Decision:

- Birgid suggested introducing posting limits on WhatsApp groups (first post 'Save the date' and a second post two/three days before the event). Members who do not follow the guidelines will be informed accordingly.

Action:

- Iris will include this information in the "Club Information" section of the newsletter under "WhatsApp".

4. Advertising + Sponsorship

During the Family Hiking Day on Saturday, Hanneke reminded Elizabet and Oana that the club cannot accept sponsors due to a clause in the constitution.

Action:

- Once Sharon and the committee reviewing the constitution and bylaws have completed their work, Elizabet will consult the club's lawyer regarding this matter.

5. Charity Initiative

Maura suggested clarifying the description in the newsletter, as it currently appears that a single person could establish the charity committee.

Decision + Action:

- A Charity committee can be established by one or more persons. Iris will make the necessary correction in the next newsletter, idm Birgid on the website.

6. New Activity Groups

- Maura reported that a member suggested introducing bocce, drawing and painting activities.
- The Bridge group will be active again from September on
- Giovanna suggested organising 19th-century dance sessions.
- Birgid suggested asking external participants in club activities, such as Bridge, to make a small voluntary donation to the charity fund.

Decision:

- The proposal will be presented to members to assess interest.

Actions:

- Maura will also explore the possibility of introducing a Canasta card-playing group.
- Maura will thank tomorrow at the MM all group leaders for their collaboration and support.

7. Newsletter Planning

Iris requested suggestions and corrections regarding the newsletter.

Decisions:

- Club information, flyer sizes, and related details will be moved to the final page.

Action:

- The changes will be reflected in the next newsletter, which Iris has kindly agreed to edit.

8. Any Other Business

8.1 Welcome Back Brunch

Elizabet received a quotation from Hotel Parco Paradiso for approximately 45 guests at CHF 38 per person, including a glass of Prosecco.

This offer was considerably better than the four alternative quotations obtained by Hanneke and Ilona.

Hanneke and Ilona have been informed and agree with the decision.

Actions:

- Elizabet will confirm the booking with Hotel Parco Paradiso.
- She will verify the payment details and confirm whether the price remains unchanged if attendance is lower than 45 people.

Decision:

- Participants will be charged a registration fee of CHF 10.

8.2 Liability Insurance

Birgid received information from her insurer, who advised that such insurance was not necessary for small groups.

Decision:

- The Board decided not to take out liability insurance for the club.

- Individual committee members may choose to obtain personal liability insurance if they wish.

8.3 Banner and Flyers

With the event at Quartiere Maghetti on 5 September approaching, where the club will perform and a television crew will be present, updated materials are now required.

Elizabet reported that Andrea and Eva had previously expressed interest in redesigning the club banner and leaflets.

Important updates needed include:

- Correcting the logo.
- Updating the email address.
- Reviewing other key information.

Decisions:

- Due to other priorities, the project had been postponed.

Action:

- It is hoped that Andrea and Eva will be able to complete the redesign over the summer.
- A cost estimate will be requested before proceeding.

8.4 Club Communications

Birgid suggested that the newsletter editor should only be responsible for distributing the newsletter and any related corrections.

All other club communications should be sent directly by the Secretary.

Decisions:

- The Board unanimously agreed with this proposal, as it presents a more professional and organised image.

8.5 Summer version NL

Iris considered sending a shorter newsletter focusing on the early September events, such as the Ciao Table and the Welcome Back Brunch.

Decisions:

- A separate newsletter will not be necessary.

Actions:

- The regular newsletter will be sent in mid-August.
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9. Date of the Next Board Meeting

Date: 7 September 2026

Time: 09:30

10. Close of Meeting

Elizabet thanked all participants for attending.

The meeting was closed at 12:00.